TITLE I PRINCIPALS & COORDINATORS

MEETING MINUTES

Monday, February 24, 2014

Ed Center Auditorium, 2:30 p.m. -3:45 p.m.

**IN ATTENDANCE:**

|  |  |  |  |
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|  | ATA and Family - Jeff Johnson, Principal | **✔** | Twin Oaks – Kathy Owen, Principal |
| **✔** | ATA and Family - Corianne Riceheinke | **✔** | Twin Oaks – Terri Weston, T-I Coordinator |
|  | Awbrey Park – Joel Lavin, Principal |  | Village School – Bob Kaminski, Principal |
|  | Awbrey Park – Melissa Davies, T-I Coordinator | **✔** | Village School – Tana Bailey, T-I Coordinator |
|  | Bertha Holt – Joyce Smith-Johnson, Principal | **✔** | Willagillespie – Stella Dadson, Principal |
|  | Bertha Holt – Jennie Potter, T-I Coordinator | **✔** | Willagillespie – Cassidy Temple, T-I Coord |
| **✔** | Chavez Elementary – Denisa Taylor, Principal |  | **Private Schools** |
| **✔** | Chavez Elementary – Carissa Boyce, T-I Coord |  | Eugene Waldorf – Molly Wilson, Headmaster |
|  | Chavez -Christy Pitts practicum student | **✔** | Eugene Waldorf – Laura Blake, T-I Coordinator |
|  | Family School – Jeff Johnson, Principal |  | O’Hara – Chris Milliron, Asst Principal |
| **✔** | Family School – Rhonda Lawson, T-I Coord | **✔** | O-Hara – Stephanie Hoffman, T-I Coordinator |
| **✔** | Howard – Alan Chinn, Principal |  |  |
| **✔** | Howard – Robin Vaughan, T-I Coordinator | **✔** | Federal Programs Administrator, Suzy Price |
|  | Kelly MS – Wes Flinn, Principal | **✔** | Federal Programs Coordinator, Bee McRae |
| **✔** | Kelly MS – Gloria Speasl, T-I Coordinator | **✔** | Family Resource Center, Tami Walkup |
|  | McCornack – Londa Rochholz, Principal |  | Family Resource Center, Alicia Longoria |
|  | McCornack – Luann Rogers, T-1 Coordinator |  | SDS, Raquel Gwynn, Instruction and BEST |
|  | River Rd – Juan Cuadros, Principal | **✔** | SDS, Marlee LItten, Instruction |
|  | River Rd – Nadira Rizkallah, Asst Principal | **✔** | SDS, Kathy Luiten, Instruction |
| **✔** | River Rd – Aline Baissac, T-I Coordinator |  | SDS, Reid Shepard, Instruction |
|  | Spring Creek – Susan Penrod, Principal |  | **Presenters/Visitors** |
| **✔** | Spring Creek – Dayna Mitchell, T-I Coordinator |  | AJ Hruby, Chavez – James Longoria, River Rd |

**2:30–2:40 Suzy Price – Business Items**

* Quickbase Student Profile Summary

MID YEAR coordinators had to go in and print student profiles and put in their notebook. This year Matt can print a summary report without having everyone print one out. He did it last year and is going to be doing it again this year.

* Loan Forgiveness

This is not a district application. Schools apply independent of the district. As stated at the Title meeting on Monday Feb. 24, we are providing the Loan Forgiveness application website: <http://www.ode.state.or.us/search/page/?id=1668>

Additionally, a few other questions were raised at the meeting. You should be able to find some

answers at: <http://studentaid.ed.gov/repay-loans/forgiveness-cancellation/charts/teacher>

**2:40–2:50 Suzy and Marlee**

**Service Delivery Model and Tiered Interventions**

With the new budgets, you can expect a 10% reduction. Buildings are looking ahead at program models. For Title I, your number one priority is to provide tier 3 interventions for reading and math within the context of your title classroom. Every school is unique, but it’s imperative to understand the purpose of the Title I funding.

We need to be creating a program to meet the needs of our kids. Title services should focus on meeting the needs of students by providing tier 3, targeted interventions (based on student need), outside of core instruction in reading and math. Tier 3 interventions should be delivered in a Title classroom. If all tier 3 services are covered, schools can explore service delivery in the general education classroom that align with a prescribed set of guidelines. Plans to provide Title services in the classroom must be discussed and pre-approved by the Federal Programs Administrator prior to implementation.

Should you wish to consider “push in” Title I services for next year, please contact Bee to schedule an appointment to discuss your ideas further. At this time, the guidelines will be shared, serving as a framework for our conversation and assisting us in making a decision regarding your school’s Title I program delivery model.

How do you fit in more interventions?

*Marlee distributed yellow reference sheets with a outline of the Tiers:*

Tier I – comprehensive Core Reading

Tier II – comprehensive Core Reading with Instructional Differentiation

Tier III – Targeted Intervention (small group instruction)

Marlee’s provided brief reviews of each. You may reference all the information Marlee shared on the ESC site.

**2:50-3:45 Suzy Price - Beyond the Bake Sale Book Study**

There are many tangible, easy to do tasks outlined in this book. You don’t have to create something brand new, they are all right here.

Activities were discussed, and the team broke into small groups for more in-depth discussion and sharing of ideas.

Ending Activity – Everyone formed a circle, and stated their quick take away from the bake sale exercise:

* Kathy Luiten likes cake.
* Have more communication on homework. Set up a positive bragger box, and draw prizes for the kids.
* Make a more welcoming first impression to make parents feel comfortable at activities.
* Communication - Educators are drowned in current business and don’t make time to give enough positive feedback
* Do more educating on how Parents may to read to their child
* Develop a library box to make connections with families who leave feedback. Share information about ground rules. Use the rules when parents want to come in.
* Want families to feel comfortable at activities. How can we change the focus, and weave in more PD for families and staff?
* Have parent information sessions. In the past, parents didn’t attend. Have a sign up sheet available for them to write down what they would like to see.
* Need to have parents feel comfortable when they come into the building. Some schools are able to work with the architects to develop a living room concept to let parents feel more comfortable.
* Professional Development for families. Would be great to have a full time family resource person.
* We need to connect with parents in a positive way. Take envelopes to a class, have students address them, write, and send to parents.
* Meet with parents of different ethnic groups.
* Have a bake sale at the end of the year! *Don’t let Suzy forget this suggestion*

**Action Points**

* Terri Weston will email Bee with some information that Bee neglected to write down, so it may be lost forever. What we know for sure, is that Terri has it, and Bee doesn’t.
* Next assignment was handed out for Beyond the Bake Sale
* If you wish to consider “push in” Title I services for next year, please contact Bee to schedule an appointment to discuss your ideas further with Suzy.

**Reminders and Updates**

February and March: There are no compliance items due in February/March, other than those that may be past due.

**Program Review Document:**

Annual Title I SWP Program Review 2014

Annual Title I TAS Program Review 2014

Title IA Program Review SAMPLE

**LAST PD/Meeting in the Ed. Center Auditorium**

April 28, 11:00 a.m. – 2:30 p.m. (Coordinator PD)

April 28, 2:30 p.m. -3:45 (Principal/Coordinator Meeting)

Respectfully Submitted,

Bee McRae