

Biology Notebook Scoring Rubric

Name _____ Per _____

STEP	Indicators	Yes (2 pts. each)	Inconsistent/ Incomplete (1 pt. each)	No (0 pt. each)
Step 1: Create Format	•Heading (Topic/Date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Essential Question(s) recorded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 2: Organize Notes	•Only main ideas, key words, and phrases recorded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Sufficient space/indentation is used to show relationships between main ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Abbreviations/symbols used appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Bullets are used to create lists and organize notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Paraphrasing/shortcuts evident in notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 3: Revise Notes	•Notes are numbered to indicate a new concept, main idea or topic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Vocabulary/key terms are circled and main ideas are highlighted or underlined in pencil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	•Missing/paraphrased information is added in red	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 3: Note Key Idea	•Questions on left are developed to reflect main ideas in notes on the right side	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 4: Summarize	•Summary answers the essential question(s) completely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total Points = _____ out of 24