SUBMITTING A PAPER TO TURNITIN.COM

1. Go to www.turnitin.com.

2. If you don't already have a Turnitin.com account, click "Create Account." If you do have a Turnitin.com account, skip to #4.

3. You will now be on a screen that says "Create a New User Profile," at the top. Scroll down to "Create a New Account", which is a little lower on the same page. Under "Create a New Account", click on "student". You will now be on a page that says "Create a New Student Account". Follow the directions to do so (you will be given the information below from your IHS teacher)

Your class ID is:
Your class name is:
Your class enrollment password is:

   If you are under 18, you will need to get your parent/guardian to give approval for you to create a profile and agree to the terms of use.

4. When you set up a Turnitin.com account, you will automatically be logged in. If you already have an account, or are logging in for the first time, go to the turnitin.com home page, and enter your login information in the upper-right-hand corner of the screen.

5. You should see your IHS class, and teacher name listed, if you just created an account. If you already had an account, you probably haven't joined this class. To do so, click the "enroll in a class" tab toward the top of your screen, and enter the class ID and enrollment password, listed above.

6. Click on your IHS class. You will see an assignment list in a chart. Look for the current assignment. Under the "Actions" category to the far right of the chart, you will see a "Submit" button with an upward arrow on it. Click on the "Submit" button for your assignment.

7. Follow directions to browse for your paper and upload and submit it (from your computer desktop, hard drive, flash drive, etc.). (If you are not using Word or WordPerfect, you will have to save the document as a plain text file or submit the paper by cut and paste rather than file upload.)

8. Once you have successfully submitted your paper, you will see your "Turnitin Digital Receipt." You're done! You do not need to bring me the receipt. If you're using a shared computer, don't forget to log out.