

INTERNSHIP OPPORTUNITY

COMMUNICATIONS INTERN



QUALIFICATIONS

- Interest in English, Marketing, Communications or Public Relations.
- Excellent communication skills
- Superlative attention to detail and organizational skills
- Self-motivated, ability to prioritize, multi-task and meet deadlines
- Basic graphic design skills

RESPONSIBILITIES

Communications/Media/Graphic Design Intern. Prepares and distributes press materials, assists with media research and outreach for publication releases, works on social media projects, maintains a media database and tracks press hits.

Also assists with sending out e-communications; designing collateral print material such as reports brochures, flyers, and fact sheets; and updating content on the Homes for Good website, drafts and curates content for social media outlets.

Will have an opportunity to participate in the preparation of events and campaigns

Please provide a writing sample and/or link to an online portfolio

Homes.People.Partnerships.Good.

Send your resume, cover letter and writing samples to ekubok@homesforgood.org with the subject line "Communications Intern"

www.homesforgood.org