



The Role and Responsibilities of the **Seminar Participant**

Before the Seminar

- Read the text carefully and for understanding.
- Use highlighters to mark crucial text, and make notes in margins.
- Look for places where the author is stating his views, arguing for them, or raising questions.
- Make connections between parts of the text by using your marginal notes.
- Think about what you have read and how you understand it.
- Make connections between the ideas in the text and what you know in your life and the lives of the others.

During the Seminar

- Be prepared to participate; the quality of the seminar diminishes when participants speak without preparation.
- Refer to the text often and when needed; a seminar is not a test of memory.
- Ask good questions, and ask for clarification when confused.
- Take turns speaking instead of raising hands.
- Listen carefully and actively to your fellow participants.
- Speak so that all can hear you.
- Address your fellow participants, not just the leader.
- Discuss the ideas of the text, not each other's opinions.
- Show respect for differing ideas, thoughts, and values.
- Give evidence and examples to support your responses.
- Help fellow participants clarify questions and responses.
- Keep your mind open to new ideas and possibilities.

After the Seminar

- Be reflective about the process of the seminar.
- Discuss with your group parts of the seminar you think went well and which skills you and your fellow participants still need to improve.
- Use writing to think about both the process and the content of the seminar.
- Reflect on both yourself as an individual and the group as a whole.
- Be prepared to help set goals for improvement in the next seminar.