
Re: Assembly Performance Inquiry - Elf JR Upstart Crow Youth Theatre

From : Savannah Knight Meigs
<savannah@upstartcrowstudios.org>

Wed, Nov 16, 2022 09:27 PM

Subject : Re: Assembly Performance Inquiry - Elf JR Upstart Crow Youth Theatre

To : Allan Chinn <chinn@4j.lane.edu>

Cc : Heidi Knight Meigs <heidi@upstartcrowstudios.org>

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Hi Principal Chinn,

Thank you for completing the performance inquiry Doodle poll for our production of Elf JR, and thank you for your patience in waiting for my response! We just finished our production of Beauty and the Beast, where it quickly came down to crunch time as we lost members of our staff due to illness - and my emails have taken the brunt of the fall.

We're excited to hear how enthusiastic Holt is about the possibility of hosting performances of Elf! If you're still interested and available, we'd like to take you up on your availability for a morning slot to perform Elf. I imagine your availability may have changed between your first message and now. Do any of those dates still work for you? (December 12-15).

You also mentioned your interest in hosting 2 separate performances to accommodate all grade levels seeing the show. The show is 60 minutes long, and ideally we would have access to the performance space 90-120 minutes prior to the start of our performance in order to load in any props/set pieces, and allow for the performers to get their bearings. Would it be possible to host 1 performance in the morning, and the other in the afternoon? Or are you picturing 2 performances in the morning? If so, what are your thoughts on the timeline of doing both performances in 1 morning? I think at minimum, we'd need a 30 minute break between shows for the cast to take a quick break, and for the 2 groups of students to rotate in/out before beginning the second performance.

If you are still interested, I'll respond to confirm specifics about the performance space and the schedule. If this performance opportunity is no longer a good fit for your school this year but you'd be interested in hosting future performances, let me know and we'll reach out to you again in 2023.

I look forward to hearing from you, thanks again for your interest in hosting UCYT at your school!

Thank you,

Savannah Knight Meigs (*She/her*)
Program Manager
Upstart Crow Youth Theatre
savannah@upstartcrowstudios.org
541-688-8260

On Mon, Oct 10, 2022 at 8:56 PM Allan Chinn <chinn@4j.lane.edu> wrote:

Hi Savannah,

I just send a response to the Doodle Poll, but didn't see a spot to add my school name, but Holt Elementary School would like a morning slot on any of the four dates.

We're a large school, so we'd actually like to split it up into two performances; Grades K-2 (11 classrooms) and Grade 3-5 (11 classrooms).

Let me know if that's possible.

Thank you!

Allan

*Allan Chinn
Principal, Holt Elementary School
Eugene School District 4J*
chinn@4j.lane.edu, (541) 790-6100
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From: "Savannah Knight Meigs" <savannah@upstartcrowstudios.org>

Sent: Friday, September 16, 2022 6:00:00 AM

Subject: Assembly Performance Inquiry - Elf JR Upstart Crow Youth Theatre

STOP. THINK. VERIFY. This message is not from a 4J address. Stop, think, and verify the source before you click links, open attachments, or respond. Never share passwords or confidential information.

Greetings!

My name is Savannah Knight Meigs, and I'm the Program Manager at [Upstart Crow Youth Theatre](#) (UCYT). We're seeking opportunities to bring assembly-style theatre performances into a few select elementary schools in December. These assembly-style performances are meant to be enjoyed by larger groups.

Our all-youth cast will come to your school and perform a licensed, one-act version (60 minutes) of [Elf the Musical JR](#).

The performance fee is negotiable but suggested donation is \$250.

We are available for 2 performances during school hours, between December 12-15. If your school would be interested in hosting an assembly, please fill out this [Doodle poll](#) with your availability, and reply to this email with confirmation of your interest + any questions you may have.

To minimize the amount of school our performers miss, we plan to perform at two different schools in one day. (Likely one in the AM, and one in the PM) Thus, where we perform largely depends upon which two schools have availability on the same day. The more availability you list for your school, the better chance we have of fitting you into our performance venue lineup!

Upstart Crow Youth Theatre (UCYT) is a busy, creative hub for kids and teens in the Downtown Eugene Whiteaker neighborhood. We support youth artistically, developmentally, socially, and emotionally in an inclusive environment where they are affirmed for their authentic selves. Our program offers theatre classes, summer camps, and inclusive casting in our fully produced and staged musical theatre productions.

If our December schedule is not a good fit for your school this year but you are interested in hosting a future performance by one of our all-youth casts, please let us know and we will reach out with future opportunities.

Best,

Savannah Knight Meigs (*She/Her*)
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541-688-8260
