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**[princi\_elem] [principals] Volunteers**

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**From :** Kari Skinner <skinner\_k@4j.lane.edu> Wed, Sep 21, 2022 10:49 AM  
**Sender :** princi\_elem <princi\_elem-bounces@4j.lane.edu>  
**Subject :** [princi\_elem] [principals] Volunteers  
**To :** principals@4j.lane.edu  
**Cc :** Sebastian Bolden <bolden\_s@4j.lane.edu>, Greg  
Borgerding <borgerding\_g@4j.lane.edu>

Good morning administrators,

As we are transitioning background check for volunteers to our department from human resources, I would ask for your patience as we process nearly 1,000 volunteer applications districtwide. Many of you are reaching out and asking about the process and while we transition, we want to ensure you all have the same information.

We are in the process of updating the website located currently at <https://www.4j.lane.edu/hr/volunteers/volunteerbackgroundchecks/>

The information is still accurate and how you should direct potential volunteers to complete an application. We are waiting to hear back from PACE legal to determine if the Covid waivers are still required and once we receive this update, we will streamline that portion and communicate to you.

We are no longer using the Google doc that was utilized during Covid for "essential volunteers". We will only be utilizing Raptor and that will be how you can check the status of a volunteer application.

If you have an urgent need while we process the 1,000 applications, please reach out to [HR\\_VolunteerSupport@4j.lane.edu](mailto:HR_VolunteerSupport@4j.lane.edu) (We are in the process of changing the listserv location from HR to Risk and School Safety and should be completed by the end of this week). In the interim, please email Eugenia Gonzalez, Clark Hansen, or myself to follow up on a volunteer status.

We are here to serve you and appreciate your patience!

Thank you,

Kari Skinner

Director of Risk Management and School Safety  
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