

***Student Services Department SY 2021-22
Staffing Allocations
School: Holt Elementary***

Licensed Staffing Allocations: 2.5 FTE

Classified Staffing Allocations: 35.5 hours

Students needing more intensive adult support:

To help support more inclusion and collaboration, there has been a change in how we allocate our FTE for both licensed and classified staffing. We are allocating licensed FTE to the buildings with no program identification attached (except for Life Skills). IDEA tells us that special education is NOT a place where students go to receive services, but rather that special education services are to follow students as determined by the IEP.

Things to consider with this staffing model:

**Each building will have a continuum of services available to serve students in gen ed for 80% or more, 40-79%, or less than 40%.*

**Buildings need to work as teams to serve all students. Caseloads can be organized based on level of service, but will work as a team to support students in gen ed and in pull out/support classes.*

** Keep in mind when planning that students will need certain types of SDI to meet their IEP – social skills, behavior goals, etc. Plan accordingly and utilize your team of teachers/EAs to support these needs.*

** Classified staff you already have employed in your building have time right blocks that you must honor before hiring any additional hours you may have.*

** We have taken out 1:1 EA designation on your staffing sheet.. There are IEPs that state “Adult assistance for ____” for specific students, and that support must be provided. When this student transitions to the next level (middle school/high school/transition) or moves out of district, overall staffing allocation will decrease as that allocation will need to shift (just a reminder). Movement of a staff member will be based on seniority or could be a person who works really well with and has a good relationship with the student to provide continuity of service.*