

[princi_elem] [principals] Important Updates

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Subject : [princi_elem] [principals] Important Updates

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Greetings Building Administrators and TOSAs -

Thank you for your incredible efforts this summer. As we near the end of the summer, we wanted to send out two important updates that you need to be aware of and be prepared to respond to questions from staff.

1. Limited In Person Instruction:

We are starting to get many questions about "Limited In Person Instruction" during Comprehensive Distance Learning (CDL). The short message is: **please let your staff know that they are not to start forming small groups of students to bring back and to not contact students and parents to make plans to come back for limited in person instruction.**

The longer response is: As people have read through this guidance, they have inferred they can bring back small groups of students independently, such as students in Life Skills, students experiencing homelessness, student affinity groups, athletics, etc. There are strict limitations in the [ODE guidelines](#). For example:

Cohort groups are limited to no more than 10 students at a given time in a cohort. Students cannot be part of more than two cohorts (including transportation) in any given week. Any one staff member cannot interact with more than three cohorts in a given day and five in a week.

As this example illustrates, if everyone is working independently to bring in students, we could very quickly be in violation. For right now, 4J is only opening up 5 sites for special education assessments and screening purposes, as well as sites for food distribution; these two efforts alone took many weeks for which to prepare. We are also working on distribution plans (such as for devices and textbooks) to be developed with each school.

Although we understand everyone's good intentions, we have to have a comprehensive plan centered on health, safety and equity before implementation. We are in the process of developing a centralized approval process that aligns with the blueprint requirements and driven by data. These decisions should not be made by individual staff members or groups. We will share that process with you as soon as it is finalized. If you have any questions, please reach out to your level directors for clarification.

2. Phase 2 Workgroups:

We are suspending the phase 2 workgroups. We feel like we need to slow down and not move forward with an expedited phase 2 initiative. We have one week left and too many competing priorities that may compromise our deliverable. Your teams did an amazing job creating priority standards, learning targets, criteria for success and assessments. Huge kudos for facilitating this work.

Please find time next week for your phase 1 team to meet and modify/edit the presentation you will be sent.

Next week, you will receive a google slides template that each phase 1 team can modify to present to all common content/grade level teachers during our PD time during the return week. It is extremely important that our staff understand why the work was done and how it will support teaching and learning district wide. Your instructional leadership will continue during the PD weeks to help facilitate collaborative unit/lesson plan development for a portion of each day. The PD calendar will hopefully be finalized shortly and we will share it with you as soon as it is approved.

Thank you for your continued collaboration as we work together during these unknown and uncertain times. Your flexibility and leadership are deeply appreciated. More revised ODE guidelines are expected, which means more changes are anticipated!

In Solidarity -

Charis, Kat and Eric

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