Zimbra **chinn@4j.lane.edu**

BEST Afterschool Survey support from teachers

From : Molly Lajoie <lajoie_mo@4j.lane.edu> Mon, May 11, 2020 10:48 AM

Subject : BEST Afterschool Survey support from teachers

To : Deirdre Pearson <pearson_d@4j.lane.edu>, Londa Rochholz <rochholz@4j.lane.edu>, Karen Ramirez Gutierrez, El Camino del Río Principal <ramirezgutierrez_k@4j.lane.edu>, Allan Chinn <chinn@4j.lane.edu>, Juan Cuadros <cuadros_j@4j.lane.edu>

Cc : Asa Kline <kline_a@4j.lane.edu>, Moira Carr <carr_m@4j.lane.edu>, Pilar Zentz <zentz_p@4j.lane.edu>, Chris Butler <butler_c@4j.lane.edu>, Dagmara McKnight <mcknight_d@4j.lane.edu>

Hello BEST Principals,

It's that time of year once again! The BEST Afterschool program is rolling out **19/20 BEST Afterschool Annual Teacher Survey starting May 4, 2020.** Last year was our first year conducting the online survey thanks to the direction and support from ODE and JEM & R. LLC state evaluation firm. BEST has been conducting surveys since the very start of program back in 2000, and continue to work on meeting program improvement and CIP plan goals while incorporating student voice, boosting academic achievement, promoting positive youth development, and adapting to allow our students to become viable citizens of the 21st century. In releasing surveys last year, we faced some challenges and would like to address those up front for a smooth 19/20 survey roll out. **Improvements have been made to this years' Teacher survey, including a condensed survey with less questions.**

The BEST Afterschool Program would appreciate completion of a short online teacher survey within the next 4 weeks to support the work of our federally funded 21st Century Community Learning Center grant. The survey is a part of the Federal, Sate, and Local evaluation of our grant, and is important to understanding how 21st CCLC can influence student outcomes. Surveys will be released starting May 4, 2020 and will need to be completed/submitted by May 30, 2020. This year's Teacher survey will include teacher perceived changes in behavior and academic achievement for BEST students participating in the BEST Afterschool program for 15 or more days, and their feedback on the program collaboration activities to day time program. **Surveys will be released through email to homeroom teachers at the elementary level and Math teachers at the middle school level. BEST Teacher surveys will be emailed through our student data software-EZ Reports manager with connection to our Federal Programs Coordinator- Julie Quelch.**

The following instructions will be provided:

There are two parts to the survey. The first part asks the extent to which you have observed changes in your student's behavior including but not limited to: homework completion, class participation, academic performance, attendance, motivation, and peer relations. It is important to select the right center name before you begin, as well as hitting submit at the end of each student evaluation. It will take 5 seconds once you submit for a new screen to appear to enter for your next student. The second part of the survey asks for your feedback on the program and collaborative activities. There is only one submission for part 2. We estimate the first part to take approximately 10 minutes per student, and the second part to take 5-8 minutes. Please note we have provided a list of students with their perm id# in your Teacher invite letter attached to your survey invite. You will be able to complete surveys with less hassle, and more efficiently.

Answers to all survey questions are completely private and confidential. The nature of the first part of the survey means you will be asked to supply your last name and the students id#, and hence, your answers will be identifiable. However, rest assured your answers are completely confidential and will be only known to the researchers involved in the analysis of these surveys (Jem & R, LLC). Grantee/ Center staff will have access to your name only to track survey completion but will not have access to your individual responses. This data will be reported in aggregated form and used as a part of the local, state, and federal evaluation of 21st CCLC programs. The second part of the survey is anonymous and provides an opportunity for you to communicate in a private,

neutral context your perception about the program. Since this is a requirement for our grant that supports the BEST Afterschool Program, your BEST Site Coordinator will be following up with reminders to complete the survey.

Thank you for taking the time to support your site based BEST Afterschool program. We appreciate your communication and program support. Please reach out to Federal Program Coordinator, Julie Quelch at 541-790-7563 or email quelch_j@4j.lane.edu with any survey questions you may have.

With sincere appreciation for your support,

Molly Wittkop Lajoie
District BEST Afterschool Coordinator
Eugene School District 4J
541-790-7572
lajoie_mo@4j.lane.edu