

2019-2020 Leadership Positions

LEADERSHIP DAYS (7 people; 22 days)

Plan A

- PBIS = 3 days
- IPBS = 4 days
- Equity = 3 days
- Literacy = 3 days
- Math = 3 days
- Science = 3 days
- Tech = 3 days

Plan B

- PBIS = 4 days
- IPBS = 5 days
- Equity = 4 days
- Literacy = 2 days
- Math = 2 days
- Science = 2 days
- Tech = 3 days

Plan C

- PBIS = 4 days
- IPBS = 5 days
- Equity = 2 days
- Literacy = 3 days
- Math = 2 days
- Science = 3 days
- Tech = 3 days

Leader Duties

PBIS Leader

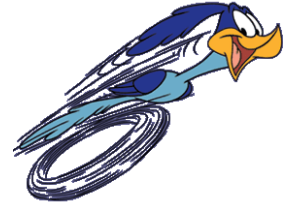
- Coordination of School Improvement Initiatives
- Serve as the PBIS Team Leader (plan/facilitate monthly building meetings, keep notes/tasks, attend district PBIS meetings).
- Train staff on PBIS systems (present at the beginning of the year, boosters as needed throughout the year, and more specific training for new staff members).
- Lead and coordinate school climate initiatives by overseeing school-wide PBIS activities (with support from the PBIS team).
- Engage staff in developing a positive school-wide student climate (create surveys for feedback, present at staff/EA meetings, communicate initiatives via email/mtgs).
- Create, support, and promote school-wide climate initiatives, including Roadrunner Award Assemblies, Tailfeather Challenges, Beep Beep drawings, etc.
- Coordinate Rules Round Ups throughout the school year.
- Analyze school-wide data to make decisions regarding PBIS needs.
- Refine and/or create building systems to improve school climate.
- Lead and coordinate Student Leadership team (monthly meetings) and create leadership opportunities for students (Safety Patrol, student helpers, etc).

IPBS Co-Leaders

- Coordination of School Improvement Initiatives
- Serve as the IPBS Team Co-Leaders (plan/facilitate bi-weekly building meetings, keep notes/tasks, attend district meetings).
- Sustain, and work to expand, efforts supporting our "yellow" and "red" zone students (CICO, PASS, social skills groups, BSPs, buddy classrooms).
- Oversee student BSPs (communicate with teachers regarding plans) and the CICO program.
- Complete FBAs and develop BSPs for referred students (collect data, interview the family, meet with the teacher, etc).
- Modify current BSPs as needed (collect data, meet with teacher, etc).
- Analyze data (SWIS, BSP, CICO, attendance, etc) to determine actions to decrease problem behavior and increase positive social interactions.
- Weekly IPBS leader meetings to do a deeper data dive, prep for IPBS meetings, and check in on tasks generated from IPBS meetings.

Equity Teacher Leader:

- Coordination of School Improvement Initiatives
- Engage staff in conversations/trainings about equity
- Support and promote school-wide climate initiatives
- Attend PBIS meetings
- Attend IPBS meetings
- Attend Equity Trainings and report back information to staff
- Bring an equity focus to refinement of new building systems
- Hold a monthly Equity team meeting
- Email/flyers about community events
- Coordinate a student group for students of color



Instructional Technology Leader:

- Track/monitor technology staff/building trainings
- Communicate with website support for online subscriptions
- Facilitate the Technology Leadership Team (monthly open door training)
- Coordinate staff trainings (minimally 1 per quarter)
- Attend all district Technology Teacher Leader Meetings
- Share out information/trainings from district TLT Meetings

Literacy Leader:

- In support of increasing student achievement
- Work with Principal and Title Coordinator to buy books Support monthly book winner drawing for students
 - Buy books
 - Coordinate dates with principal and secretary
 - Collect student names from teachers and get to secretary
 - Put out books
 - Help with organization of book boxes by grade level
- Plan and Organize school wide reading event
 - Choose school wide reading book
 - Order books, and supplemental books to go with theme
 - Communicate info surrounding school wide reading incentive with staff and families
 - Label and pass out books to teachers and get supplemental books to library
 - Work to have a school wide activity or event to go with the theme when possible
- Work with the community to schedule guest readers/presenters
 - Assist with Literacy Night
 - Pass out books to students who attended literacy night
 - Share reading resources/info with staff
- E mazing readers
 - Schedule assembly with Ems
 - Coordinate with Ems, the number of students and teachers
 - Sort and pass out all materials to teachers
 - Coordinate with Ems rep the number of winners and distribute tickets to teachers

Math Leader:

- Supporting student achievement
- Support staff in strategies for interventions and extensions
- Attend Math Teacher Leader meetings and professional development sessions
- Communicate math updates with staff
- Organizing student workbook deliveries
- Staff implementation support and available for check-ins
- Conduit for information between building staff and district
- Assist with professional development at building and district level
- Provide LearnZillion website/tech support.

Science Teacher Leader:

- Coordination of School Improvement Initiatives
- Liaison and Point person for School Garden
- Help with school wide recycling and "Green School" ideas
- Help with checking in and out science kits and making sure teachers have the materials they need
- Coordinate with BEST and communicate current science curriculum
- Season appropriate planting
- NGSS PD with staff
- Science Leader Rep
- Seek/write/coordinate grants to support