4/3/2019 Zimbra

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## [princi\_elem] [principals] [admin\_super] Instructional Department Changes

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**Subject:** [princi\_elem] [principals] [admin\_super] Instructional

**Department Changes** 

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## Greetings Colleagues,

Under Superintendent Balderas's leadership, we have ongoing discussions about the best organizational structures to support student success. As a result, we are currently making changes in the organizational structure within the Instructional Department. First, I would like to emphasize that these changes are being done through existing FTE allocations. No additional FTE has been added to the department. Some positions have been redesigned to create the new positions, and some responsibilities are being added and/or shifted. Here is a summary of the changes:

- 1. We are creating a new K-8 Director position. Research shows that effective principals are a key lever for school improvement and student success. The shift to adding a third position will enable the level directors to have more time to provide support to building administrators. We are converting the position currently held by Susan Penrod, Curriculum Administrator for the Humanities, into this new position. Dr. Andy Dey will then become the High School Director, and Dr. Brooke Wagner will become a K-8 Director. Both will work closely with this new position. We will be posting for this position, and encourage anyone with interest and K-8 administrative experience to apply.
- 2. We are combining the responsibilities of the Curriculum Administrator for the Humanities and Curriculum Administrator for STEM into one position, Director of Curriculum. This position will oversee all curricular areas, and the content area TOSAs. Sue Wilson, the current Curriculum Administrator for STEM, will not be displaced and will be assuming this combined position.
- 3. We are also expanding the responsibilities of the Office of Equity, Instruction and Partnerships by transitioning the Title III (English Language Learners), Title I-C (Migrant Education) and dual language programs. By moving these three areas under the umbrella of the Office of Equity, we will increase capacity to focus on these areas for action, innovation and investment to achieve our goal of equitable outcomes for all students. Dr. Karen Pérez, Curriculum Administrator for Equity, Instruction and Partnerships will now be leading this work.
- 4. We have also shifted and revised TOSA positions to both support the upcoming curriculum adoptions and to support the Curriculum Director across content areas. Available TOSA positions have been posted in the Expo. Our next steps are to examine

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how the Instructional Department's support staff will be reallocated to support this new structure in accordance with their job descriptions.

Please let me know if you have any questions or comments. I truly value the incredible colleagues I have here in the district. Thank you for all of your expertise and your commitment to equity and excellence.

Happy Spring, Charis

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