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[princi\_elem] [principals] January 7th Professional Development/Planning Day - Read this entire message it is important

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**From :** Jeffry Johnson <johnson\_je@4j.lane.edu>

Tue, Dec 18, 2018 10:29 AM

**Sender :** princi\_elem <princi\_elem-bounces@4j.lane.edu>

2 attachments

**Subject :** [princi\_elem] [principals] January 7th Professional Development/Planning Day - Read this entire message it is important

**To :** cert all <cert\_all@4j.lane.edu>

**Cc :** All Principals <principals@4j.lane.edu>

#### January 7<sup>th</sup> Logistics

We are in the home stretch to a well-deserved winter vacation. I have some updated information for our January 7th professional development/planning day. I have attached a new spread sheet with all of the learning opportunities for the day, as well as the directions to register for your choices.

The day is divided up into three main time blocks:

- 8:00 - 10:30
- 11:00 - 1:00
- 1:30 - 4:00

All full-time staff should plan on attending sessions in two of the time blocks and taking the other time block as protected planning time and lunch. Part time staff should plan on having proportional amounts of professional development and planning.

The attached sheet is organized in order of the three time blocks with Elementary and K-12 options listed first, then followed by Secondary options. Locations for each section have been added. Most sessions have been scheduled at Chavez, ATA and Churchill. Some specialist groups and staff have been scheduled at other sites. ***The green sections of the spreadsheet are required sections.*** Please be sure to scan the grade and audience sections to see if you have any required sections. If you have conflicting requirements, please check in with your principal for clarification.

#### Registering for Professional Development Activities

We are working with a new section of Talent Ed. Talent Ed Develop is a system for housing monitoring professional development. I have also attached a document that explains how to register for each of your choices. This is important. ***You must register for your choices. If you don't do this, you will have limited choices when you show up on January 7<sup>th</sup>.***

After you have registered for your courses, I encourage you to add the smartphone mobile app. The directions are at the bottom of the home page. Mobile app users will be able to skip the line for signing in. You can simply scan the QR code as you enter your session. Once you have registered, the mobile app will also display all of your courses and necessary information.

Have a great week,

Jeffry Johnson  
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Title IX Coordinator  
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 **REGISTERING FOR PROFESSIONAL DEVELOPMENT ACTIVITIES IN THE 4J PD MANAGEMENT ONLINE SYSTEM.docx**  
148 KB

 **Jan. 7 Professional Learning Opportunities - Jan.7 Classes-2.pdf**  
88 KB

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