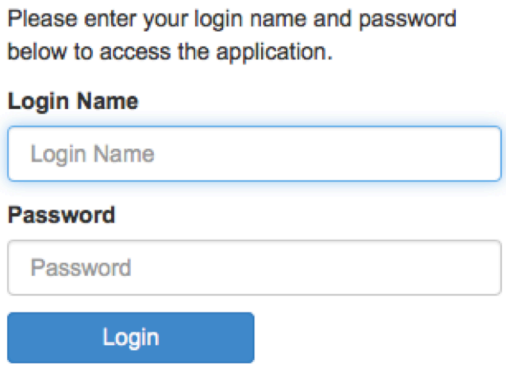
Selecting the Class Displayed in TeacherVUE *(Logging in as a Core User)*

There are several ways to log into TeacherVUE. How you access TeacherVUE depends on your Synergy role.

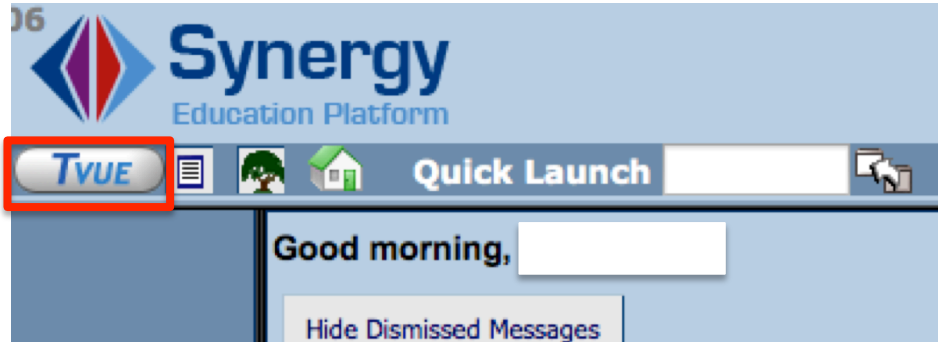
1

On the Synergy log in page, enter your username and password and click **Login**. Core Synergy opens.



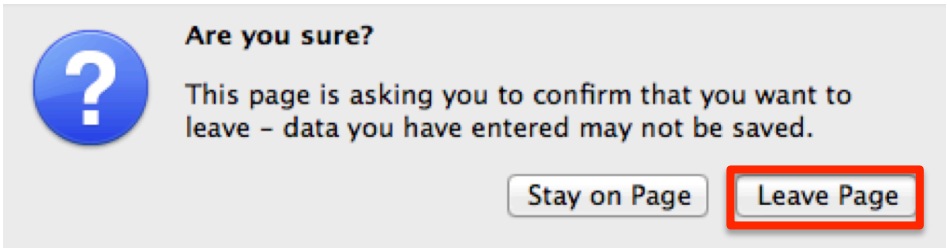
2

To log into TeacherVUE with Teacher/Core User access, click the TVUE button on the upper left of screen.

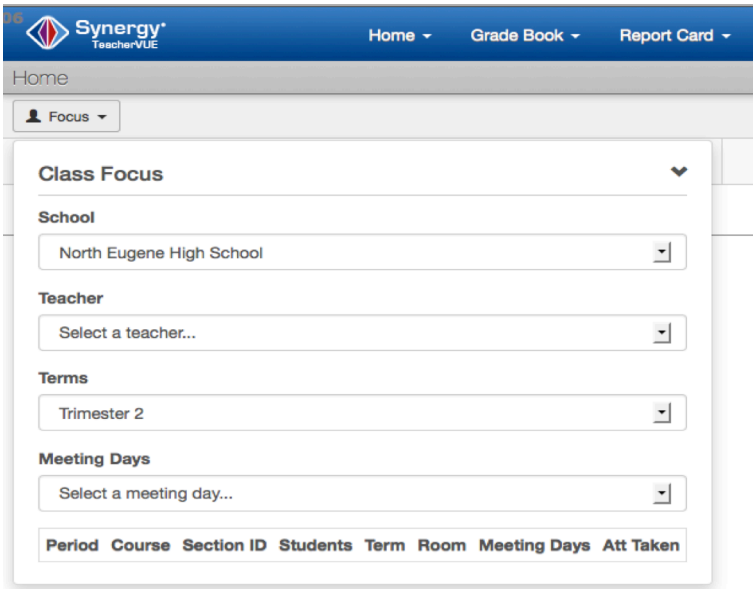
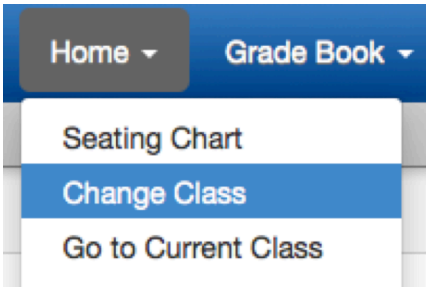


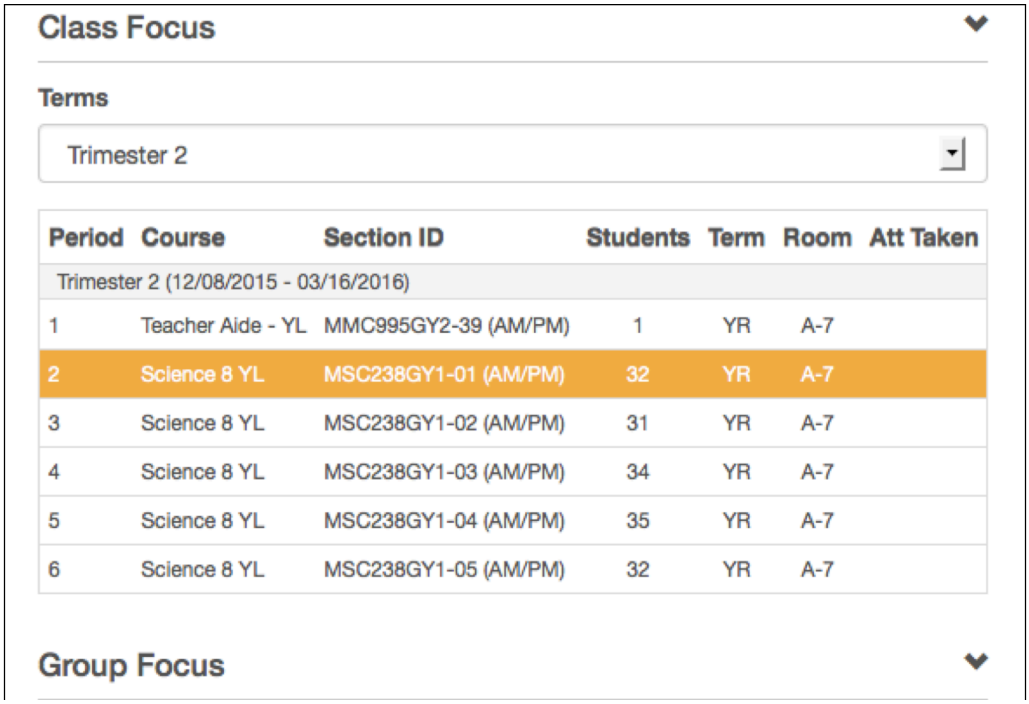
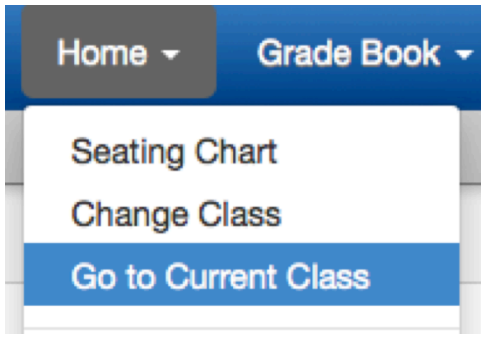
3

A confirmation message displays.



Click **Leave Page.**

4	TeacherVUE opens and the **Class Focus** screen displays. Select a **Focus** (school, teacher, term, meeting days, period, etc). 
5	There are 3 ways to select a class displayed from the TeacherVUE home screen: 1. Select the **focus menu**. 2. Select your **name link** on the upper right of screen. 3. Select **Change Class** from the Home menu.  The **Class Focus/Group Focus** window displays.

6	Select the class or group. The TeacherVUE home screen displays the seating chart for the selected class or group.  **Period** **Course** **Section ID** **Students** **Term** **Room** **Att Taken** Trimester 2 (12/08/2015 - 03/16/2016) 1 Teacher Aide - YL MMC995GY2-39 (AM/PM) 1 YR A-7 2 Science 8 YL MSC238GY1-01 (AM/PM) 32 YR A-7 3 Science 8 YL MSC238GY1-02 (AM/PM) 31 YR A-7 4 Science 8 YL MSC238GY1-03 (AM/PM) 34 YR A-7 5 Science 8 YL MSC238GY1-04 (AM/PM) 35 YR A-7 6 Science 8 YL MSC238GY1-05 (AM/PM) 32 YR A-7
7	To return to your current class, select **Go to Current Class** from the Home menu.