

Meeting Minutes

Job: 14-24 Howard Elementary School
Location: 700 Howard Ave
Eugene, OR 97404

Meeting: Owner/Architect/GC # 52
Date: 12/9/15
Start Time: 9:00:00AM

Attendees

Attended

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> David Haggard (Todd Construction, Inc.) <input type="checkbox"/> John Stapleton (PIVOT Architecture) <input checked="" type="checkbox"/> Harv Wingerd (Todd Construction, Inc.) <input checked="" type="checkbox"/> Ryan Spain (Eugene School District 4j) <input type="checkbox"/> Bill Goggin (Todd Construction, Inc.) <input checked="" type="checkbox"/> Dexter Rummel (Eugene School District 4j) <input checked="" type="checkbox"/> Russ Kaufman (Todd Construction, Inc.) | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Adam Davidson (PIVOT Architecture) <input type="checkbox"/> Ben Brantley (Eugene School District 4j) <input checked="" type="checkbox"/> Andy Turner (Todd Construction, Inc.) <input checked="" type="checkbox"/> Allan Chinn (Eugene School District 4j) <input type="checkbox"/> Scott Clarke (PIVOT Architecture) <input checked="" type="checkbox"/> Monte Carothers (Todd Construction, Inc.) |
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Item	Description	Responsible	Due Date	Closed
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Old Business

- | | | | | |
|------------|---|--------------------|--|--------------------------|
| 0-1 | <p>Schedule</p> <p>12/09 - David reviewed the 3- week schedule (see attached). Russ provided a letter requesting a substantial completion extension, as discussed previously, for the teams review. Discussed the need to have Clima-Tech control the heat in Sector A while Gary (4J) is on vacation.</p> | Information | | <input type="checkbox"/> |
| 0-2 | <p>Safety/Security</p> <p>12/09 - Culver had a section of interior frameless glass shatter during installation. Team discussed the potential hazard of the exposed outside corners of these frameless glass sections.</p> | Information | | <input type="checkbox"/> |
| 0-3 | <p>RFIs</p> <p>12/09 - Reviewed Unanswered RFI Log dated 12/08/15 (attached)
463R - Confirming RFI - AMX Clarifications in Classrooms - 4J working through this with Huser
472R - Projector to Screen Connection with Huser Equipment List - 4J working through this with Huser
538 - Speaker Cluster Placement - Acoustical consultant is reviewing</p> | Information | | <input type="checkbox"/> |
| 0-4 | <p>CORs</p> <p>12/09 - Reviewed COR Log dated 12/08/15 (attached). CO #9 Has been added to the November pay request and includes CORs 26.01, 37, 62.01, 62.02, 74.02, 74.03, 75.03, 75.04, 75.05, 86, 93, 98.03, 105, 108, 147, 148, 151, 158, 162.</p> <p>COR 97RA Was approved after CO #9 was finalized and will be added to CO #10
COR 119R Needs price backup from EFCO for the light shelf cost.</p> | Information | | <input type="checkbox"/> |
| 0-5 | <p>Submittals</p> <p>12/09 - Reviewed submittal awaiting review log dated 12/08/15 (attached)
Adam to send Andy the Steel Joist Delegated Design requested information.</p> | Information | | <input type="checkbox"/> |
| 0-6 | <p>Hot Items</p> <p>12/08 -
Long Lead Item Schedule
Louvers - Tentative ship date is 12/18</p> | Information | | <input type="checkbox"/> |

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Item	Description	Responsible	Due Date	Closed
	Rock Roofing - Todd has supplemented Rock crew to a total of 11 working on Metal. Todd to assist with metal siding.			
5-3	Pivot PCO Report	Information		<input type="checkbox"/>
	<p>See previous meeting minutes for past PCO Report information.</p> <p>10/7 - P109 Exterior Personnel Gates Panel Revision - Gates with children cut outs will change to perforated gate with painted graphics.</p> <p>10/14 - P099 - RFI 409 TT window change - Pivot expected a credit, Todd to check with Culver. RFI 112 Reclaimed Water Material - Pivot expected a credit from Hydro-Temp, Todd to request the credit as stated by Hydro-Temp in the RFI. RFI 417 Duct Routing/Size and Radiant Piping Changes - Todd tracking as COR 108 and will check with Hydro-Temp if this COR pricing is still needed.</p> <p>10/28 - P056 (PR-036) was issued. Adam will send more detail on the restroom sign revision. Adam also noted that P092 will be voided.</p> <p>11/4 - PR-037 was issued in the last week for adding an 8" gravity overflow line at the Rainwater Harvesting Cistern. Todd has a preliminary price from Jackson Luck for \$6,800. Russ needs to get more detail on the pricing prior to submittal. David noted that this pricing could go down if the line were changed to 6", since Jackson Luck already has a 6" valve that could be used. We will include this information in the formal pricing submittal.</p> <p>11/11 - P021 Owner Coordinated Salvage/Reuse Items - this includes moving the existing Howard sign and installing salvaged tile. P137 Crossover Stair/Platform at Seismic Joints - per Ryan this work may be done inhouse by 4J.</p> <p>11/18 - No new information.</p> <p>11/25 - No new information.</p> <p>12/08 - Pivot is working on a PR for the control panel power in the mechanical mezzanines.</p>			
14-1	Landscape Well	Ryan Spain		<input type="checkbox"/>
	<p>See previous minutes for additional discussion.</p> <p>10/28 - 4J met with a well drilling firm last week. It could take 8 weeks to get through the issue of water rights. On-going.</p> <p>11/4 - No new information.</p>			
14-2	Non Compliance Issues	Information		<input type="checkbox"/>
	<p>10/28 - No log for review. A PAE electrical site review has an item that will be logged as #50. Russ noted that the PAE report has already been forwarded to Scofield.</p> <p>11/4 - No log for review. Adam will send out an updated log to all showing the deletion of one item.</p> <p>11/11 - Adam distributed the NCI report. NC issues 18 & 25 have 6 items that need to have documentation provided by Cascade. Travis with Cascade has been informed of the remaining items and is gathering documentation for NC items 47 & 52 as well.</p> <p>11/18 - FEI has been providing inspections for SVR 8 & 9. Adam to check with FEI on reports. Travis with Cascade is still working on cleaning up the few issues with NC 18, 25 and 47, 52. Todd requested that Cascade have the documentation to Todd by the end of this week.</p> <p>11/25 - Cascade provided the requested documentation for NC 18, 25 and 47, but is still working on 52.</p> <p>12/02 - FEI will be inspecting the shear walls today and either tomorrow or Friday. Andy is working through the Cascade provided documentation. Hydro-Temp is working on the clearance issues at the mechanical mezzanines.</p> <p>12/09 - PAE Site Visit Report dated 12/07 will be added to their previous Site Visit Report as part of NC 53. Hydro-Temp is working on these issues now.</p>			
28-1	Commissioning Issues	David Haggard	12/16/15	<input type="checkbox"/>
	<p>See previous minutes for previous Commissioning Issues.</p> <p>10/7 - Request a schedule from Hydro-Temp to set up the commissioning inspection.</p> <p>10/21 - Todd held a HVAC Coordination meeting on Tuesday 10/20 with Hydro-Temp, Scofield & Clima-Tech. 4J will contact the commissioning agent for a site visit. Pivot & 4J would like notification prior to HVAC component start up, PAE and commissioning agent will need to be present.</p> <p>10/28 - There was a site visit by the CxA yesterday. Ryan will forward a report when received.</p>			

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	<p>11/4 - CxA Report was distributed last week from their Oct 28 site visit.</p> <p>11/11 - Cleaning of the AHUs was noted on the CxA Report and needs to be completed prior to starting up the units. AHU startup for Sector A and C is scheduled for 11/16 - 11/17 and the boiler start up 11/18. Todd to request a firm schedule from Hydro-Temp and notify all parties involved.</p> <p>11/18 - Ryan asked that the Commissioning Report be added to the minutes for tracking (Report attached).</p> <p>11/25 - See attached report generated by North West Engineering Service to track commissioning issues.</p> <p>12/02 - No new issues this week. Hydro-Temp is adjusting the 2 issues noted as tracked commissioning issues.</p> <p>12/09 - Ryan requested a schedule for the Cx inspections.</p>			
44-4	Class Room Projector Mockup	Ryan Spain		<input type="checkbox"/>
	<p>10/14 - Ryan suggested Todd mockup one classroom projector to verify the white board installation is correct due to the flatness requirements of the projection system. Todd to verify white board delivery and set up a mockup.</p> <p>10/21 - Ryan forwarded the product data on the classroom projectors for Todd's use.</p> <p>10/28 - We will receive the markerboards on Nov 19. The mock-up will be done after that.</p> <p>11/4 - No change.</p> <p>11/11 - Todd requested one projector from 4J, if available, for mock up purposes.</p> <p>11/18 - Todd requested the projector for the mockup by Monday 11/30 and will set it up for temp power/data connection to test.</p> <p>11/25 - Ryan asked that the mock up be postponed until after the 4J technology meeting on 12/2.</p> <p>12/02 - On going. Ryan noted a potential change to the owner furnished projectors and will know more after the 4J technology meeting today.</p> <p>12/09 - Ryan requested a quote to change the marker boards at the short throw projector locations to 5' tall. Andy is working on pricing and lead time for the revision.</p>			
46-1	AES Documentation	David Haggard		<input type="checkbox"/>
	<p>10/28 - Todd provided copies of the time and material sheets from all AES work to date on the PV System. We will continue to provide weekly.</p> <p>11/4 - No additional AES information this week.</p> <p>11/11 - Additional time sheets are being collected by David and are available in his office.</p> <p>11/18 - David provided Ryan with the latest time sheets from AES.</p> <p>11/25 - Not discussed.</p> <p>12/02 - David provided Ryan with AES time sheets.</p> <p>12/09 - David provided Ryan with AES time sheets.</p>			
46-2	Directional Letters in West Courtyard	Russ Kaufman		<input type="checkbox"/>
	<p>10/28 - We reviewed samples of foam directional lettering blockouts for the west courtyard. Todd is concerned that we will not be able to provide a good finished product by pouring concrete around these blockouts. Want to review the possibility of changing to a cast metal embed for the concrete. Adam took a photo of the samples and will review with the landscape architect.</p> <p>11/4 - Adam requested that we provide samples of metal letters that we could embed in the concrete. Russ will try to have something by next meeting.</p> <p>11/11 - Ongoing</p> <p>12/09 - Russ presented a sample aluminum letter for the teams review. Adam requested an RFI be submitted with the proposed letter options. Todd to work on an option for black lettering.</p>			
47-1	Demolition and Summer Schedule	Information		<input checked="" type="checkbox"/>
	<p>11/4 - Ryan requested information on the schedule and approach for building demolition this summer. They need to use this in developing the scope for the abatement proposals. We also need to provide a schedule showing how the summer work will be executed in time. Russ will work on this.</p> <p>11/11 - Monte reviewed a plan to complete a portion of the Howard Ave improvements this winter. Monte has a call into Brad Lemhouse with Lane County to review the road improvement schedule. Russ is working on the schedule items requested.</p>			

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	<p>11/18 - Russ and Monte met with the county this week to discuss option for the Howard Ave improvements. The County reported some additional requirements they will require which include 2" AC grind and fill. Adam to check on this added scope. The proposed early work was reviewed with Allan, which included the potential loss of 20 parking spots. Adam proposed creating a temporary parking area in front of Kelly Middle School to off set the lost parking due to the street improvements. Russ included the summer work on the revised project schedule and voiced concerns with completing the parking lot by the final completion date.</p> <p>11/25 - Adam reported that he had reviewed the Howard Ave improvements with the County and the original approved design is acceptable. Adam to supply Todd with the County email response. The Howard Staff had issues with losing 20 parking spaces as per the Todd proposed winter schedule for the street improvements and though it would be a safety issue for parents dropping students off.</p> <p>12/02 - Adam sent Andy a City of Eugene Demo Permit Application last week, which is required to be submitted by the contractor. The permit requires written notification be given to all adjacent tenants before the permit will be issued. Andy will put together the required notification and submit the application.</p> <p>Monte reported that the street frontage improvements would be completed between the end of the school year and the beginning of building demolition. Todd will utilize the building abatement timeline.</p>			
47-2	Substantial Completion	Russ Kaufman		<input type="checkbox"/>
	<p>11/4 - Continued discussion on what the expectations are for status of the project on February 1, 2016. For the building, the district needs to have access to the entire building for the intended use, which will be moving in furniture and equipment. Todd is discussing TCO with the City of Eugene, and the extent that we need to have that for moving in furniture and equipment. Todd reviewed a preliminary site plan for Phase I showing the amount of site scope that we believe we can have completed at that time. We all agreed that we do not expect landscaping to be done any further than putting dirt into planter beds. We need to review the specified guidelines for planting to get a better understanding of when the landscaping work should occur. Russ will prepare a document that summarizes Todd's understanding of where we will be on Feb 1 for review by the team.</p> <p>11/11 - Russ reviewed a preliminary Feb 1 completion plan and will provide a copy to Ryan for 4J review.</p> <p>11/18 - Revised project schedule was reviewed and provided to the team for review.</p> <p>11/25 - Harv reiterated his opinion from last weeks meeting that the revised schedule may need to be extended for unforeseen issue and felt that Todd would need 30 days added to the original 2/1/2016 substantial completion date.</p> <p>12/02 - Ryan reported that the requested schedule extension was discussed internally at 4J and will be approved pending a letter documenting the reasons for the time extension. This extension will relate to the building substantial completion date and will not affect the final completion date.</p> <p>12/09 - Russ provided a letter requesting the time extension as requested by 4J (see attached).</p>			
47-6	OFCI Projectors	Ryan Spain	1/1/16	<input type="checkbox"/>
	<p>11/4 - The projectors are OFCI. 4J is wanting to know what the credit would be to make these OFCI. Russ will look into this.</p> <p>11/11 - Ongoing</p> <p>11/18 - Credit has been requested from Scofield. Ryan to provide one projector for a mockup by 11/30.</p> <p>11/25 - A projector installation credit proposal was submitted from Scofield and rejected by 4J. Ryan will have the projectors on site the beginning of January for Huser to install.</p> <p>12/02 - Ongoing pending 4J Tech meeting.</p> <p>12/09 - Ryan is working with Huser to have the projector installation done by the projector supplier.</p>			
47-7	Type K Sign in Reception	Russ Kaufman		<input type="checkbox"/>
	<p>11/4 - The Type K sign submittal has been approved for the "trees" in the Reception area. Russ noted that there is a lock-down button on this wall. He will confirm the exact location of the button so that we can determine if there is a conflict with the sign.</p> <p>11/11 - Ongoing</p> <p>11/25 - Russ will email the final lock-down button location to Adam for review of any potential conflict with the sign.</p>			

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Item	Description	Responsible	Due Date	Closed
	12/02 - Team to review after the meeting today. 12/09 - Team discussed a potential issue with the ceiling height/duct height in the reception area.			
50-1	OFCI Accessories	Ryan Spain	1/1/16	<input checked="" type="checkbox"/>
	11/25 - The owner furnished accessories will be needed on site the first week of January. Ryan thought the L10B fixtures would be onsite next week. 12/02 - Ryan reported the L10B fixtures are available and can be delivered to the site when needed.			
50-4	OFCI Tile	Information		<input checked="" type="checkbox"/>
	11/25 - Ryan requested that the Bovero Tile review the owner furnished tile at Old Howard School, if needed. 12/02 - David will review the OF tile with Bovero after the meeting today. 12/09 - The OF tile is installed and looks good.			
50-5	Mechanical Room Clearance	Information		<input type="checkbox"/>
	11/25 - Ryan reported that Gary Heldt - 4J Facilities Management has issues with the clearances in the 2 Sector B mechanical rooms. The contract documents call for 6' 8" head clearance and 3' 0" service path. Sector C mechanical room is close to the required clearances but both B mechanical rooms have clearance issues. 12/02 - Hydro-Temp is making the adjustments needed. 12/09 - Ongoing as part of NC 53			
51-1	Ornamental Fence Post Base	Adam Davidson	12/16/15	<input type="checkbox"/>
	12/02 - Todd asked Adam if the post base design used in RFI 508 response could be used at all ornamental fence post locations. Adam to review with H&L to see if this is an option. 12/09 - Adam will have EOR do a preliminary design to see what the cost will be.			
51-2	Wall Panel Installation	Monte Carothers	12/9/15	<input checked="" type="checkbox"/>
	12/02 - Ryan mentioned some of the wall panel/soffit installation needs to be adjusted due to buckling. 12/09 - Monte had Rock Roofing rework the wall and soffit panels on the South end of the gym. Team thought they looked better.			
51-3	AHU Interference @ Davit Crane	Information		<input type="checkbox"/>
	12/02 - The roof access for the davit crane is currently directly over a AHU. The team to review this after the meeting to see what adjustments can be made. 12/09 - Hydro-Temp is making adjustments to the duct and AHU to make access to the davit crane more accessible.			
New Business				
52-1	O & M Drafts	Information		<input type="checkbox"/>
	12/09 - Todd plans to have a review draft for phase 1 O&Ms ready by 1/25/16. This will be a PDF version and would like to wait to print hard copies until phase 2 O&Ms are complete.			
52-2	Media Lighting Interference			<input type="checkbox"/>
	12/09 - The lighting in the media center has multiple conflicts with the HVAC path. HVAC adjustments will need to be made and stems will need to be added to the lighting.			
52-3	Landscape Mockup	Monte Carothers		<input type="checkbox"/>
	12/09 - The landscape designer requested a third mockup of the dry creek bed. The team discussed and a third mockup isn't necessary. Todd will construct the in place work with the			

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Item	Description	Responsible	Due Date	Closed
	requested adjustments.			
52-4	Gym Lights @ Partition Soffit			<input type="checkbox"/>
	12/09 - Harv brought up a potential shadowing issue with the gym lights being too close to the partition soffit. Team to look at the issue after the meeting.			

Meeting adjourned at 10:30.

Next meeting at 9:00:00AM on Wednesday, December 16, 2015.

The preceding is assumed to be a complete and correct account of the items discussed, directions given, and conclusions drawn, unless this office is notified to the contrary by the next regular meeting. If no notification is received, these minutes will be deemed an accurate account of the meeting.

Prepared by: Andy Turner

Copy To: Brent Schafer (Todd Construction, Inc.)

3 WEEK SCHEDULE

Howard Elementary School

HOW 14-24



ACTIVITIES	SUB	12/7	12/8	12/9	12/10	12/11	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
SITE																				
Pull fiber optic into bldg	Scofield															X	X	X	X	
Phone service Jan.Dec. 28-30	Century																			
EAST COURTYARD																				
Form walks	Dual Force	X	X																	
Pour walks weather pending	Dual Force																			
WEST COURTYARD																				
Grade for walks	Jackson		X	X	X	X														
Light bollards and conduit	Scofield								X	X	X									
Form walks	Dual Force											X	X			X	X	X	X	
MECHANICAL COURTYARD																				
F&P CMU footing	Todd	X	X	X	X															
CMU	Davidsons								X	X	X	X	X							
EXTERIOR																				
Metal panels & soffit	Rock	X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	
Second flr access closed 12-15	Todd																			
Stock 2nd flr ceiling tile	Cascade			X																
Stock 2nd flr wood doors	Bell			X	X															
Stock carpet tile	Rubensteins					X														
Mechanical Platform																				
A201 delvr duct 12-14	Hydrotemp	X	X	X	X	X			X	X	X	X	X			X	X	X	X	
GYM																				
Basketball backboard supports	NWSE		X	X	X	X														
Acoustical wal panels	Snaptex	X	X	X	X	X														
Install wood flooring	Soriano								X	X	X	X	X			X	X	X	X	

ACTIVITIES	SUB	12/7	12/8	12/9	12/10	12/11	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
MUSIC ROOM																				
Tape & texture	Cascade	X	X	X																
Paint	WPI				P															
Gyp brd ramp wall	Todd		X	X																
Frame floor support	Cascade								X	X	X	X	X							
Floor metal deck and plywood	Todd															X	X	X	X	
F&P ramp concrete	Todd															X	X	X	X	
KITCHEN																				
Mechanical OH rgh-in	Hydrotemp	X	X	X	X	X														
Ceiling grid	Cascade								X	X	X									
Clng grid M&E	All											X	X							
Kitchen equipment	S&G															X	X	X	X	
CAFETERIA																				
Wall tile Community Room	Bovero	X	X																	
BS																				
Stair well paint	WPI			P	P	P														
Casework	Freemont	X	X	X	X	X			X	X	X	X	X							
Frameless glazing both flrs	Culver	X	X	X	X															
Plam wainscot	MC Interiors	X	X	X	X	X			X	X	X	X	X			X	X	X	X	
BN																				
Stair well tape & paint	All			P	P	P														
Casework	Freemont			X	X	X			X	X	X	X	X			X				
BM-South																				
Tile 1st flr	Bovero																			
Tile 2nd flr	Bovero	X	X	Off	X	X														
Grind & polish 2nd flr	Sustainable								X	X	X	X	X							
Frame Story Cove seating	Cascade				X	X			X											
BM- North																				
Hang proj. screen	WH Cress								X											

ACTIVITIES	SUB	12/7	12/8	12/9	12/10	12/11	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
Tape/txtr 2nd flr	Cascade	X	X	X																
Paint 2nd flr	WPI				P	P														
Ceramic tile 2nd flr RR	Bovero								X	X	X	X	X							
Paint Media ceiling	WPI	X	X	X																
Hang gyp board Admin	Cascade	X	X																	
Tape/txtr Admin	Cascade			X	X	X			X	X	X	X	X			X				
Paint Admin	WPI																P	P	P	
C1 & C2-INTERIOR																				
Install L2 light fixtures	Scofield		D	X	X	X			X	X	X	X	X							
Hang doors	Bell								X	X	X	X	X							
MEP ceiling drops	All			X	X	X														
P-lam chair rail	MC Interiors	X	X	X	X	X														

Job No: 14-24

Request for Information

Show: Unanswered RFIs

Howard Elementary School

Date: 12/8/2015

RFI #	Date Issued	Title	Date Requested	Status	CO Req'd	Response Date	Posted in Asbuilts	Forwarded Date
463R	11/30/15	Confirming RFI - AMX Clarifications in Classrooms	12/07/15	NEW				
472R	11/25/15	Projector to Screen Connection with Huser Equipment List	12/01/15	NEW				
538	12/08/15	Speaker Cluster Placement	12/15/15	NEW				

Pending Change Order Request Log

Job No: 14-24
Howard Elementary School

Date: 12/8/2015

Number	Change Issue	Description	Date to Sub	Quoted	Time Requests	Date to Owner	Date Approved	CO #	Approved Amount
33RRA	PR 025	Electrical/Low Voltage/Plumbing/Structural Revisions - With Time Extension	03/17/15	\$133,967.00	20 days	09/15/15			
33RRB	PR 025	Electrical/Low Voltage/Plumbing/Structural Revisions - Without Time Extension	09/04/15	\$152,473.00		09/15/15			
55R	RFI 296	Exterior Storm Line Sizing	05/07/15	\$1,550.00		09/10/15			
57	PR 027	Plumbing Isolation Valves	05/08/15	\$12,243.00		07/08/15			
67	RFI 346	Generator Breaker Revisions	06/10/15	\$7,675.00		10/14/15			
71	RFI 350	Delete Concrete Staining	06/16/15	\$(1,244.00)		09/21/15			
84	RFI 348	MEP Pathway Issues at Media Bridge	07/01/15	\$6,569.00	2 days	10/20/15			
87R	None	Standing Seam Wall Panel Support	07/06/15	\$4,205.00	2 days	10/22/15			
88	RFI 366	Stainless Flashing at Loose Lintels	07/06/15	\$3,311.00		10/20/15			
97RA	283001-01	Smoke Detectors - With Time Extension	07/21/15	\$17,299.00	14 days	12/08/15			
97RB	283001-01	Smoke Detectors - Without Time Extension	12/08/15	\$20,596.00		12/08/15			
98.02	PR 031	Mechanical Revisions	07/24/15	\$5,308.00	1 day	11/10/15			
107	RFI 414	SB-2 Clarifications	08/11/15	\$1,095.00	1 day	11/10/15			
112	None	CMU Revision at Jambs	08/20/15	\$12,415.00		08/20/15			
119R	None	Added Light Shelf Frame Type EE	09/11/15	\$8,088.00	2 days	12/08/15			
122	RFI 453	Plumbing Seismic Flexes Per Submittal Review 220518-02	09/22/15	\$6,861.00	2 days	10/21/15			
153	RFI 520	Ceiling Height in A101 Lobby	11/10/15	\$1,133.00	TBD	11/10/15			
163	RFI 532	Hallway B217 Soffit	11/24/15	\$1,849.00	3 days	12/08/15			
166	None	Change Community Room Sprinkler Piping	12/08/15	\$2,140.00		12/08/15			

Approved Time Extensions:	0	Original Contract Amount:	\$21,663,000.00
Start Date:	11/12/14	Pending Contract Changes:	<i>\$397,533.00</i>
Revised End Date:	02/01/16	Approved Contract Amount:	\$0.00
		Revised Contract Amount:	\$21,663,000.00

Job No: 14-24
Howard Elementary School

Submittals Awaiting Review
by Package

Date: 12/8/2015

Spec	Submittal	Rev	Title	Subcontractor	Due Date	Sub to Todd	Todd to Arch	From Arch	Todd to Sub	Status
052100	STEEL JOIST FRAMING									
	052100-04	0	Delegated-Design Submittal	Advanced Welding & Steel, Inc.	12/19/14	09/23/15	09/29/15			
	<i>Numbered to match Newforma</i>									

December 9, 2015

Ryan Spain
Project Manager
Eugene School District 4j
715 W. Fourth Ave.
Eugene, Oregon 97402

Ryan:

Todd Construction is hereby requesting a 25-working day extension to the schedule for the building portion of the Howard Elementary School project. When granted, this extension would revise the Building Substantial Completion Date from February 1, 2016 to March 7, 2016. The Substantial Completion Date for the Demolition and Site Work portion of the project would remain unchanged.

The basis for this request for a time extension is an accumulation of impacts that we have experienced over the life of the project due to various changes to the Scope of Work. When submitted as individual Change Order Requests (CORs), any associated time extension requested has, to date, been rejected. When taken together, the accumulation of changes has impacted our ability to complete the entire project scope within the time allotted by the Contract. A few of the more significant Changes associated with this request for time are as follows:

- Revisions to the Fire-Rated Assembly at the Corridor into Sector C, as directed by the City of Eugene Plan Review. This work was directed in PR-001 and CCD-004.
- Multiple revisions associated with PR-30, most notably the changes to Casework and Tack Surfaces. Since there are many conditions where tack surface abuts to casework, we really could not complete the field measurements for tack surfaces until we started to get the casework on site. We were not able to finalize the tack surface order until December 1, 2015, leading to a mid-January 2016 delivery. We will require extended time to complete the tack surface installation and electrical trim work that needs to be completed after the tack surface is installed.
- Electrical and Low Voltage revisions associated with PR-25. The significant number of man-hours added for all of the electrical trades under this PR has impacted their ability to keep pace with the rest of the project. The electrical rough-in portion of this work has generally been completed to date, but the low voltage components still need to be completed.
- Recent issues that we have been working through associated with Shear Walls and Shear Wall Penetrations, particularly in the Sector B Administration area of the building. We were set back from completing the drywall installation throughout this area of the building by just over two weeks during the month of November. There were several RFIs, meetings, and special inspections required in order to coordinate the necessary shear wall changes.

There have also been problems that we have experienced, or are experiencing, with material delivery. Notable items include exterior glass and skylight glass, louvers, light shelves, and L2 light fixtures. We acknowledge that there have also been delays on the project which have been "self-inflicted". To that end, Todd Construction has taken significant steps over the last 12 weeks to increase our man-power and work overtime hours. We hope that you recognize this

additional effort and understand our commitment to continuing it until we have successfully completed the project in full. We will continue to provide regular updates on our overall schedule progress, to your satisfaction.

Todd Construction is not requesting extended overhead, or other financial consideration, associated with this time extension. We will work to accommodate any Prior Occupancy needs that you have for furniture or equipment delivery during this time period.

Thank you for your consideration. Please let me know if you have any questions.

Sincerely,

Russ Kaufman
Todd Construction

Cc: Adam Davidson, PIVOT Architecture