## Zimbra

## [princi\_elem] Protocol for boxing up old reading materials

From : Marlee Litten <litten@4j.lane.edu> Sender : princi elem-bounces <princi_elem-< th=""><th>Mon, Mar 30, 2015 03:29 PM 2 attachments</th></princi_elem-<></litten@4j.lane.edu>	Mon, Mar 30, 2015 03:29 PM 2 attachments
bounces@4j.lane.edu> <b>Subject :</b> [princi_elem] Protocol for boxing up old reading materials	
<b>To :</b> Reid Shepard <shepard_r@4j.lane.edu>, Gretta Sagolla <sagolla_gr@4j.lane.edu>, princi elem <princi_elem@4j.lane.edu>, cert elem <cert_elem@4j.lane.edu>, secret elem <secret_elem@4j.lane.edu></secret_elem@4j.lane.edu></cert_elem@4j.lane.edu></princi_elem@4j.lane.edu></sagolla_gr@4j.lane.edu></shepard_r@4j.lane.edu>	
<b>Cc :</b> Sara Green <cramer@4j.lane.edu>, Ronald Bell <bell_r@4j.lane.edu>, Misty Forsman <jackson_misty@4j.lane.edu></jackson_misty@4j.lane.edu></bell_r@4j.lane.edu></cramer@4j.lane.edu>	

Hello all,

I have been getting inquiries around boxing up the old reading materials so I wanted to send the protocol we are asking buildings to follow.

1. What do we need to box up? If your building has agreed to move to Journeys the expectation is that it will be the curriculum for your core reading instruction. This does not mean that you can't supplement with other support materials to meet the different needs of your students. It is alright to hold onto key student materials that might be useful in meeting the various needs of your students like leveled readers, decodable readers, or sound cards. The bottom line here is that you continue to use Journeys as your core curriculum.

\*Please only include actual Treasures or HM materials, no photocopies, teacher made support items, other curriculum, etc.

2. How do I box and label my old material? We are asking that you box items by grade level and use the attached labels to indicate what is in the box. (Check all that apply on the sheet). Please place the label on the end of the box so that it is visible when the box is stacked.

**3. Where do I send the old materials?** We are working on this. At this point you

chinn@4j.lane.edu

need to store them at your building. As soon as we have a location for you to send them I will let you know.

**4. What do we do with our intervention programs, Triumphs and Soar to Success?** Hold on to them! You will be getting a Reading Tool Kit (gr.1-3) and Literacy Tool Kit (gr.3-5) per building that offers some additional lessons per area, but it is not comprehensive and does not include enough practice for most students needing intervention. The Tool Kits will mainly be used at tier II or if used at tier III some supplemental practice will be needed in addition to the Tool Kit.

## Marlee

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Marlee Litten Staff Development Specialist, TOSA cell- (541)868-5072, Office- (541)790-7586 FAX- (541)790-7557 Eugene School District 4j E-Mail: litten@4j.lane.edu

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