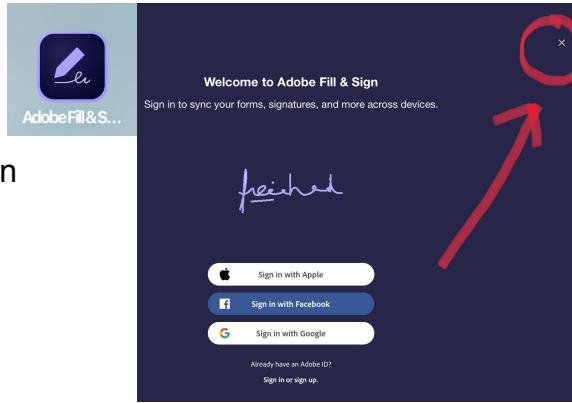


iPad Adobe Fill&Sign

To annotate over paper documents and photos

1. Tap “**Adobe Fill&Sign**” app



2. Tap the “**X**” to skip the sign-in

3. Tap the “**+**” icon



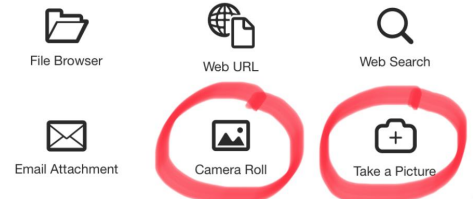
4. Tap “**Camera Roll**”

- a. Select -“**Allow Access to All Photos**”

- b. Select the photo from the camera roll

- c. Tap “**Done**” (or crop and enhance the photo first)

5. Or, tap “**Take a Picture**”



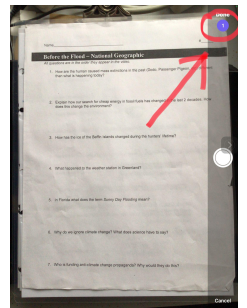
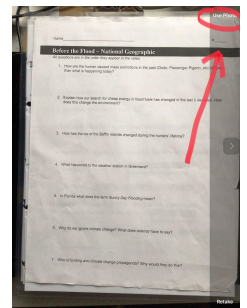
- a. Tap the shutter button to take a picture of the document

- b. Tap “**Use Photo**”

- c. If capturing multiple pages (packet) continue steps a & b

- d. Tap “**Done**”

- e. Tap “**Done**” (or crop and enhance the photo first)



6. Tap on a location in the document image to type

7. Type/dictate

8. Tap and drag the box to a location if needed

9. Tap the “A” “A” to adjust the text size.

10. Tap “Done” when finished

11. To Share

a. Open the document

b. Tap the share icon

c. Select:

i. “Drive”

ii. “Save to Files”

1. Upload to Seesaw